

**Request for Proposals:
DEFERRED COMPENSATION PLAN**

The Plainfield Area Regional Sewerage Authority, 200 Clay Avenue, Middlesex, New Jersey, is seeking proposals from deferred compensation plan providers currently in good standing in the State of New Jersey to provide a deferred compensation plan (457 Plan) for the Authority's seven (7) employees. Services will include, but not be limited to, providing the initial set up and ongoing administration of the plan as well as assisting the employees of the Authority with plan set-up.

PROPOSALS MUST INCLUDE:

- 1) Demonstrated experience representing New Jersey public agencies, including counties, municipalities and/or local or regional utility or sewerage authorities;
- 2) A New Jersey Plan Identifier Number (assigned by the Director of the New Jersey Division of Local Government Services), as well as a description of the investment instruments available to the employees under the Plan;
- 3) Name(s) and professional experience of each financial advisor that would provide services to the Authority;
- 4) Fee proposal, including set-up fees and on-going administrative fees; and
- 5) New Jersey State compliant proposed form of Plan Agreement or Service Agreement.

Sealed proposals will be received at the offices of the Plainfield Regional Sewerage Authority, located at 200 Clay Avenue, Middlesex, New Jersey 08846 up to but no later than 11:30 a.m. on July 30, 2013.

All proposals must be submitted to the Authority in a sealed envelope marked:

**Deferred Compensation Plan Proposal
for
Plainfield Area Regional Sewerage Authority**

All proposals will be evaluated by the Plainfield Area Regional Sewerage Authority on the basis of the most advantageous service, with rate of return, fees and other factors considered. The evaluation will consider: (a) Experience and reputation in the field; (b) Knowledge of the subject matter to be under contract; (c) History and number of alternative investment options available; (d) Fee proposal; (e) Terms of proposed agreement and its compliance with New Jersey laws and regulations; and (f) Other factors deemed to be in the best interest of the Authority.

Any questions pertaining to this Request for Proposals must be directed to Robert A. Villee, Executive Director of the Authority in writing at the above address or at rvillee.parsa@verizon.net. Proposers are expected to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27).