

**Request for Proposal:
Auditing Services for 2013**

The Plainfield Area Regional Sewerage Authority, 200 Clay Avenue, Middlesex, New Jersey is seeking proposals for AUDITING SERVICES in connection with the operations and financial affairs of said Authority. Services for the Authority will include, but not be limited to, performing audits, assisting with the budget process, providing accounting advice and opinions, preparation of accounting, auditing and other related documents, attendance at Authority meetings, being available as needed for consultation with the Authority and staff and, in general, handling all requested auditing and accounting work in the interest of the Authority. The Authority is responsible for operating and maintaining the regional sanitary sewer system serving all or parts of Dunellen, Fanwood, Green Brook, North Plainfield, Plainfield, Scotch Plains, South Plainfield and Watchung.

PROPOSALS MUST INCLUDE:

1. Demonstrated experience providing auditing and accounting services to public agencies, including municipalities and local or regional sewerage or utility authorities;
2. Demonstrated experience evidencing a thorough understanding of State and Federal Statutes, Regulations, Ordinances, etc., related to the audit requirements for public entities and other auditing and accounting principles, etc., that bear upon the financial affairs of the Authority;
3. Names, education, including proof of current certification for public accounting/auditing, and professional experience of each auditor that would provide services to the Authority and identification of who would provide each service; and
4. Rate proposal.

Sealed Proposals will be received at the Authority offices at 200 Clay Avenue, Middlesex, New Jersey 08846 **no later than 10:00 a.m. prevailing time on January 29, 2013.**

All proposals must be in a sealed envelope properly marked:

**Request for Proposal for:
Auditing Services for the Plainfield Area Regional Sewerage Authority**

Proposals will be evaluated by the Plainfield Area Regional Sewerage Authority on the basis of the most advantageous, price and other factors considered. The evaluation will consider: (a) Experience and reputation in the field; (b) Knowledge of the Plainfield Area Regional Sewerage Authority and the subject matter to be under contract; (c) Availability to accommodate any required meetings of the agency; (d) Compensation proposal; and (e) Other factors if demonstrated to be in the best interest of the Plainfield Area Regional Sewerage Authority.

Any questions pertaining to this matter or requests for copies of this RFP must be directed to Robert Vilee, Executive Director at 732-968-2471. Proposers are to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27).